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Mr. YOICHI SUGIURA

In reply please
refer to: EMP/2GFMD/AS3

Japan

Your reference: P17-MTG-0009

17 October, 2013

Dear Mr. SUGIURA,

**‘Second WHO Global Forum on Medical Devices’
International Conference Center (CICG), Geneva, Switzerland.
22 to 24 November 2013.**

I have the pleasure of confirming our acceptance of your submitted paper **Training project of Clinical engineers for developing countries**, reference number **171145** as **Film**, to the above-mentioned forum. The time and date of your assigned session will be communicated to you in the upcoming weeks.

The objectives of the Second Global Forum are:

- To define ways to increase access to priority medical devices for Universal Health Coverage;
- to share evidence of best practice in health technology assessment, management and regulation;
- to demonstrate the development and use of appropriate and innovative technologies that respond to global health priorities;
- to present the outcomes of the implementation of the Health Technologies Resolution WHA60.29 six years after its approval;
- To provide the status of actions resulting from the First Global Forum on Medical Devices held in Thailand in 2010.

The Second Global Forum will bring together stakeholders from governments, academia, health care providers, professional and patient organizations and medical technology industry to discuss **“Priority Medical Devices for Universal Health Coverage”**. We will be discussing best practices, evidence and health outcomes. Please see the attached preliminary programme and information notes.

Should you have any queries, please do not hesitate to contact us at global-forum-med-dev@who.int with your reference number. We are looking forward to seeing you at the Second Global Forum.

Yours sincerely,

ENCLS: (4)

Adriana Velazquez Berumen
Coordinator
Diagnostic Imaging and Medical Devices
Essential Medicines and Health Products

SECOND WHO GLOBAL FORUM ON MEDICAL DEVICES

PRELIMINARY PROGRAMME FOR THE 2ND GLOBAL FORUM ON MEDICAL DEVICES

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Friday 22 November				Saturday 23 November			Sunday 24 November		
Time	Salle 2	Salle 3	Salle 4	Salle 1	Salle 2	Salle 3-4	Salle 1	Salle 2	Salle 3-4
08:00	Registration			Registration			Registration		
09:00	WHO Preconference Workshops & Tutorials (topics may change depending on the proposals received)			Plenary Session 1			Plenary Session 3		
	Development of Health Technology Policy	National Regulatory Assessment	Radiation protection	FORUM INAUGURATION / OPENING SESSION "How to select priority medical devices for Universal Health Coverage?" <i>(Panel Discussion 1):</i> - Rational selection of medical devices by intervention - Establishing priorities, strategies and limitations of medical device reimbursement - Financing acquisition/management of medical devices under UHC - Country experiences			"Medical devices for the Post-MDG Agenda" (Panel Discussion 3): - High costs of treatment for non-communicable diseases - The growing ageing population: how to pay for their medical devices - People with disabilities: how to cover devices - Funding options to prevent catastrophic expenditures for medical devices required for screening and early diagnosis		
10:00	Health break			Poster session 1 / Health break			Poster session 3 / Health break		
10:30	WHO Preconference Workshops & Tutorials			Parallel sessions			Parallel sessions		
	Donations	Emergency kits for reproductive health	Local production and technology transfer	Economics of medical devices - Financing - Life cycle costs - Pricing / affordability and more...	Regulation of medical devices - Adverse event / post market surveillance - Harmonization / convergence - Standards and more...	Human resources for medical devices - Academic programmes - Registration, certification - Role of Biomedical Engineers and more...	Policies for medical devices - Development - Organizational structures - Implementation monitoring and evaluation and more...	Health information systems: medical device issues - mHealth solutions - Standards and interoperability - Telemedicine and more...	Healthcare technology Management - Acquisition - Maintenance - Technical specifications and more...
11:15	To be determined	To be determined	To be determined	and more...	and more...	and more...	and more...	and more...	and more...
12:00	Time for Lunch			Time for Lunch / Exhibits			Time for Lunch / Exhibits		
13:30	WHO Preconference Workshops & Tutorials			Parallel sessions			Parallel sessions		
	Diagnostic ultrasound	Post-market surveillance programme	Devices for blood donation	Health Technology Assessment - HTA resources - Methodological tools - Priority setting and more...	Medical devices for screening and diagnosis - Clinical laboratory, IVD - Diagnostic imaging - Physiological monitoring and more...	Innovation / R&D of medical devices - Appropriate technologies for low resource settings - Development of innovative technologies - Uptake and use of innovative technologies and more...	Healthcare delivery: the role of medical devices - Health care facilities - Patient safety (radiation safety) - Sterilization and waste management and more...	Medical device evidence base - Country data - Data repositories - Indicators and more...	Medical devices for treatment - Life support - Radiation therapy - Surgery and more...
14:15	Health break			Poster session 2 / Health break			Poster session 4 / Health break		
14:45	WHO Preconference Workshops & Tutorials			Plenary Session 2			Plenary Session 4		
	Medical Waste and Mercury Elimination	Health Technology Assessment Unit	Reuse of medical devices	"The unfinished agenda: medical devices indispensable to reaching the MDG targets" <i>(Panel discussion 2):</i> - UN Commission on Life Saving Commodities - Innovation Working Group, Every Woman Every Child - The challenges of Pneumonia diagnostics - The Interagency list of priority medical devices for reproductive, maternal, newborn and child care			"The importance of comprehensive national, regional and global approaches to increasing access to medical devices" <i>(Panel discussion 4):</i> - Innovation based on need - Effective regulations: product/system safety and effectiveness - Rational selection: appropriateness - Sustainable management: affordability, availability and acceptability - Safe use: patient and health worker safety		
15:45	Health break			Health break			Plenary Session 5		
16:00	WHO Preconference Workshops & Tutorials			Parallel sessions			Plenary - CLOSING SESSION		
	To be determined	One Health planning tool	To be determined	To be determined	To be determined	To be determined			
16:30	Adjourn			Social networking event (until 1830)			Adjourn		



ANNEX: 3 Technical Programme Details

Working Sessions

Work sessions run from 09:00 to 16:30

All sessions will be in 45 minutes modules, except plenaries that will be 1 hour.

- In general, speakers are given 15 minutes in plenary sessions and 10 minutes in parallel sessions for their presentations to allow time for discussion.
- Some sessions will consist of a panel of experts (no presentation) with open discussion.
- Pre-conference workshops will be conducted as instructional lessons. Workshops will be allotted in 45 minutes slots.
- Posters will be displayed on Saturday and Sunday 23-24 November, with time for presentation and discussion during special poster sessions and also during the breaks.
- There will also be an exhibition area on Saturday and Sunday 23-24 November. Commercial branding will not be allowed.

Electronic Conferencing

In order to promote effective interaction, electronic conferencing as used in the First Global Forum on Medical Devices will be available.

- The software will allow participants to interact, ask questions, vote, recommend, keep track of the agenda, retrieve information from posters, and to identify and connect to other participants.
- For those who agreed to use their own personal iPhone or Android device, a link to the conferencing application will be sent a few days prior to the forum. Please ensure that the application has been uploaded to the phone that it is brought to the event.
- For those who do not have their own personal device, there will be a few made available. However, we highly encourage that if you have your own device to please bring it to facilitate the process.
- The information collected at the forum can be retrieved within the application and it will remain available on the web for one year.

Translation

The general language will be English.

- The plenary sessions that will take place on Saturday and Sunday 23-24 November will be translated to French and Spanish.
- Certain parallel sessions on Saturday and Sunday 23-24 November will be translated either into French or Spanish. The language of translation, if available, will be clearly noted in the Final Programme.
- Workshops on Friday 22 November will be conducted in different languages but no translation of the workshops will be available. The language of the workshop will be clearly noted in the Final Programme.

ANNEX: 4

Information Circular

We are pleased to provide you with the following information regarding the practical arrangements for the above forum.

1. Venue of the meeting: **International Conference Center (CICG)**.
Address: Rue de Varembe 17, 1211 Geneva, Switzerland. <http://www.cicg.ch/en/>
2. Work sessions: **From 9:00 am to 4:30 pm**.
Two thirty minutes breaks will occur around 10:00 am and 3:30 pm.
3. Food: you will be given about one and a half hour to go to lunch. Please note that no food will be provided. We recommend you have breakfast at your hotel, and then for breaks or lunch to go to the CICG restaurant in the venue, which has economic prices for beverages and food packages for you to purchase (meals around 10 CHF and 20 CHF).
4. Local currency is **Swiss Francs (CHF) not Euros**. Exchange rate is around US \$ 0.93.
5. Accommodation: For Geneva information, you may visit the official website <http://www.ville-geneve.ch/welcome-geneva/>

For hotel information, you may look at a list of pre-booked hotels and choose according to your needs: http://www.who.int/medical_devices/2nd_gfmd/en/index2.html.

Please note that the payment of your hotel room is your own responsibility.

Note: All hotels in Geneva will provide a free transportation card for bus, tram, train, or even boat for the duration of your stay.

6. Visa: please note that it is your responsibility to obtain any vaccinations and visas which may be necessary for this travel. In this regard please verify with the nearest Swiss Embassy or consulate whether you are required to have a visa to enter Switzerland, please see: <http://www.myswitzerland.com/en-ch/passport-visa.html>

If you have already submitted a request for visa through the registration process, WHO will provide you with a visa support letter shortly, which you should present to the competent Swiss representation when applying for a visa. WHO has been informed that visa procedures may take up to 21 days. You are therefore urged to apply for a visa well in advance of your planned departure date. It is understood that the decision whether or not to issue a visa to any applicant rests with the competent Swiss authorities.

7. Local Transportation from Airport to hotel:

Arriving at Cointrin Airport: You will need to arrange your own transport. You may take a train, bus, or taxi.

If taking public transportation (train or bus), make sure to take a FREE ticket inside the baggage claim area. (If you do not take this ticket, you will have to pay for your public transportation).

-The train and bus cost is 3.50 CHF per hour, (10 CHF for a ticket that you can use for the entire day). Please note that all Geneva hotels will provide you with a free transportation ticket .

--Taxi cost is around 35 USD from Airport to Cornavin train station.

Signs to reach the train station, bus stops, and taxi stands are clearly marked. The train and Bus 5 will take you from Airport into the city's main train station: Gare Cornavin. From there, you can either walk to your hotel or take another mode of transport to reach your hotel. Please contact your hotel for details on the best way to arrive.

8. Arriving at the CICG (conference venue)

Near all pre-booked hotels (except Ibis Nations), you have the tram 15, direction to United Nations, last stop. Other buses (8) take stop UIT and follow signs to CICG.

While at the United Nations place, you need to go to your left (not in direction of the Palais des Nations), cross the street and walk down Rue de Varembe to reach the CICG (about 3 minutes). For maps, please visit <http://www.cicg.ch/en/access-map>

9. Other important information:

9.1: It is important that you always carry your passport with you for identification purposes.

9.2: Weather: November is cold so make sure to bring a good jacket/coat.

Temperature is around 10° C or less. Snow is possible. Check the weather forecast.

9.3: Official language in Geneva is French, but the UN Organizations use mainly English.

We hope we have covered all the logistical information you need to know in connection with the meeting. Should you have any queries however, please do not hesitate to contact us.